State of Nevada

CORE.NV Project Weekly Status Report

Week Ending: March 14, 2025
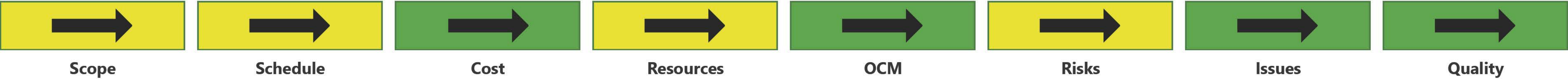
CORE.NV

Content	Purpose - to communicate the following:
CORE.NV Project Dashboard	• CORE.NV Project Roadmap • CORE.NV Project strategic milestones and timeline update • CORE.NV Project Status Review Updates on completed milestones and performance against plan Status of in progress activities Risk level associated with meeting upcoming target milestone dates and risk rationale
Workstream Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
OCM Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	• Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	• Decisions requiring input from the executive leadership team
Appendix	• Overall CORE.NV Project Health Working Status

CORE.NV Weekly Status Report

Week Ending: March 14, 2025

Scope	Schedule	Cost	Resources	OCM	Risks	Issues	Quality
→	→	→	→	→	→	→	→

CORE.NV Project Roadmap

2024 — 2025 — 2026

State of Nevada Advantage Cloud Upgra...

Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete

Project Status Review

During this reporting period, work continues in an attempt to resolve the issues found with the Budget Status Report (BSR). Problems may stem from the fact that the report appears to be an amalgamation of numerous different versions of the report that are all merged into one large report. It has also been determined that early discovery sessions and follow up work did not have a report owner/SME present to answer questions regarding the structure of the report. A renewed effort is underway to resolve these issues. Phase 1B work continues to progress with workstream teams focusing the majority of their time on the work needed for the June 30, 2025 go live date while still resolving any remaining Phase 1A incident tickets. Lastly, efforts are underway to merge the OPM and CGI Tech teams to increase collaboration and improve communications.

CORE.NV

FIN

The FIN project team has been actively participating in the weekly Help Desk Triage meeting, although some members had to miss it due to the Account Receivable NDOT follow-up meeting. They also attended the weekly DISRQ meetings, which were similarly impacted.

The team focused on Position Control Testing and reviewed and worked on JIRA tickets, providing white glove service. They made progress in resolving older tickets and were able to focus on more current ones. Additionally, they distributed the NDOT EUAT email for upcoming testing and prepared for the FHWA Meeting by reviewing requirements.

The FIN team supported and assisted with Cost Accounting meetings, including planning, taking notes, logging action items, and archiving information for stakeholders. They attended and supported the NDOT Cost Accounting and Agreement Meeting, drafted minutes, and finalized them. They also reviewed and updated the NDOT Decision log with meeting minutes. The team participated in cross-functional meetings, OPM staff meetings, OPM & NDOT meetings, FIN stand-ups, and FIN update meetings. They also attended the Security and Workflow Discussion OPM and the Governance Sub-Committee meeting to establish the charter and set the course. The team participated in the Debt collections/AR meeting to discuss SCO's specifications for collections and write-offs of NDOT A/R. They also attended the COA creation meeting with SCO staff and provided assistance to the Report Tech group for the review of the Cash & Fund Balance Report and Trial Balance Report.

The team engaged in conversion activities, including MD & JV prior year conversion meetings to prep for weekend conversion activities and conversion testing for weekend prep. They also attended the NDOT COA check-in meeting and reviewed and drafted updates to the test plan.

Lastly, the team sent reminders to CA stakeholders that action items are due, set up reminders in their email to ensure deadlines are met, and reviewed scripts for system understanding and testing SIT scripts available for NDOT Agreements, Cost Accounting, Accounts Receivable, Accounts Payable, Budget Control, etc. They also moved the list of script writers and testers to the 1B AKA 1C spreadsheet for tracking. Additionally, the team reviewed existing vendor contracts, entered stories in Jira, and conducted refresher reviews 1of SAM, NEBS, and DAWN manuals.

Looking ahead, the team is focused on continuing their testing, review, and coordination activities to ensure project success and seamless integration of all system components.

HRM Status Review

HRM

The HRM project team has been actively engaged in providing EUAT assistance, ensuring the smooth execution of over 2000 scripts with a 98% effectiveness rate. Th team's efforts led to a strong kickoff for NDOT this morning.

The team attended the Wells Fargo Payroll Meeting and the PERS Reporting Meeting to discuss and align on key payroll and reporting processes. They also participated in interface meetings and conducted testing research to ensure seamless integration and functionality of different system components.

In terms of discussions, the HRM team worked on Workers Comp calculations and participated in the Check Format discussion to finalize the format and ensure accuracy. The team made significant progress in several areas, including starting check and bank configuration calls and initiating blackout conversations. The team framed out two security roles for testing and began developing a business process change and new user survey for the OCM push next week.

Additionally, the team finished their training collaboration meetings on all three areas, receiving valuable feedback for process guides and job aids. They also redacted a substantial number of reports in preparation for the Monday meeting and made good progress on interfaces, with positive feedback expected from the technical team.

TECH

Architecture: The incumbent Software Architect (SA) for OPM has declined the offer and interviews continue. Our current contracted SA will continue to work on efforts as needed to bring this person up to speed on development of Roadmap and Software Architecture deliverables.

Interfaces: Discovery for P1B is wrapping up in the next Sprint (7.2) and is being managed collaboratively with cross-functional teams aligning work. Initial focus is gathering requirements needed for CGI to build the Interfaces needed for Parallel Payroll/NEATS, and all other Interfaces inbound to ADV4. A solution to provide FY26 Budget data and Chart of Account (COA) loads to NDOT before July 1 is being discussed by the Financial team with input from the Technical teams

Reports: The Budget Status Report (BSR) is currently blocked in the testing and formatting phase as additional mapping information is needed from the functional areas. The delays with this report have blocked the plan to complete all analysis for all P1B reports by March 7, 2025. The team is working diligently to meet with agencies to solicit requirements, and we have managed to pare down April FIN reports from 16 to 4 based on agency feedback.

Data Warehouse: Focus is on HRDW/PRDW efforts, but continued support of the DAWN system and legacy issues are impediments to progress for some team members. We will continue to work with DHRM to determine if any of the reports currently available in HRDW UI that are used exclusively by ADV users can be leveraged using ADV4 (CORENV) filtering within the application. All tickets to complete this work have been created and scoped. FDOT DW work is being paused due to the NDOT push to Phase 1C.

Upcoming Activities: Complete discovery and analysis for Phase 1B Interfaces and Reports; Support for CGI Interface development; April FIN reports development & analysis for July FIN & HRM reports; Sprint planning and Backlog Refinement for 7.2; HRDW table loads and reports analysis.

OCM Status Review

OCM

Change Management:

Q1 Leadership Stakeholder Event: Finalizing slide deck this week

CORE.NV Newsletter – Sent!

HRM Change Readiness Assessment – Sent today! As of today, over 15% have responded

Communications:

Check Description Character Limits: NO ETA, not in prod. Waiting on SCO approval, memo on hold

New Job Aids: Transaction Filter, Error vs. Warning – Transaction Filter complete, one new recent addition to the Eror vs Warning. Now pushing on SP and memo on Monday.

Clark County Vendor: No ETA, not in prod. memo on hold

BSR: No ETA, testing continues and new awareness that a crosswalk and/or job aid should accompany the memo. memo on hold

EUT Course Registration Reminders (targeted) – Pushing today to those top agencies with the fewest # of registered users for ILT courses

Weekly CAN Blasts – pushing first one today as part of new engagement approach.

Upcoming Activities:

Statewide Leadership Session March 19th

Ongoing Functional Team support meetings/engagement for FIN and HRM teams

*New HRM Survey request discovery with HRM team

Training Status Review

Training

Accomplishments:

1. HRM NEATS Course Registration; Seats Filled (not people): 288/882
2. NDOT Training; Reviewing NDOT End-User List
3. Final review of Position Control HRM ILT materials
4. State Trainer Forum; March 12: 12 State Trainers, 4 OPM Team Members

Blockers/Resolution:

NDOT SharePoint site access; Working with NDOT to ensure training resources are easily accessible to NDOT Phase 1B FIN & HRM end-users; Scheduling a Phase1A resource review

Upcoming:

1. HRM Phase 1B content discussions
2. Payroll Administration Walk-through 3/13
3. Payroll Administration ILT Final Review 3/14 - 3/19
4. HRM Phase 1B Job Aides/Crosswalks

Work in Progress:

1. Phase 1B HRM Course Registration
2. OCM Communication –global & to Dept Leadership

Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-10056	Reports - Scope for CGI			P2 - Medium	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.			P2 - Medium	Open - In Progress
CORENV-8902	Development plan for HRM Phase 1B Interfaces is not known			P0 - Very High	Open - In Progress
CORENV-9969	Testing Environment not available			P2 - Medium	Open - In Progress
CORENV-9988	Report Resources - NDOT			P2 - Medium	Open - In Progress
CORENV-10024	Reports: Schedule & Resource capacity does not allow time to test/validate SCO FIN Reports (deferred from P1A) due in April			P2 - Medium	Candidate
CORENV-10058	Data Validation Strategy			P2 - Medium	Candidate
CORENV-10059	Data Conversion - NDOT			P2 - Medium	Candidate
CORENV-10060	Script Writing - Participation			P2 - Medium	Candidate
CORENV-10061	Testing - NEBS - Interface budget testing of lead			P2 - Medium	Candidate
CORENV-10194	Enhance Cross Team / Agency Collaboration & Prioritization			P2 - Medium	Candidate

Issues

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-10287	OPM Data Warehouse Resources being redirected to other efforts is a Risk to Completion of HRDW for Phase 1B			P1 - High	Candidate

Action Items

Open But Due

Description	Owner	Due Date	Comments

In Progress

Description	Owner	Due Date	Comments
Review Jira Admin capabilities	███████	03/18/25	
Submit Decision on updates for Schedule Management process and scope	███████	03/18/25	
Update Risk Candidates: 1. 10287: Request switch to Issue Type 2. 10058/10059/10060/10194: Request switch to Task (Action Item) Type	███████	03/18/25	Contact ███████ for support

Action Items Continued

Closed This Week

Description	Owner	Due Date	Comments

Assigned This Week

Description	Owner	Due Date	Comments
Clarify with ▮▮▮▮ on submission for production change going through CCC vs CCB approval process	▮	03/18/25	
Review Jira Admin capabilities	▮	03/18/25	
Submit Decision on updates for Schedule Management process and scope	▮	03/18/25	
Update Risk Candidates: 1. 10287: Request switch to Issue Type 2. 10058/10059/10060/10194: Request switch to Task (Action Item) Type	▮	03/18/25	Contact ▮▮▮▮▮ for support

Decisions

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date

Project Health Assessment Rubric

Project Health Assessment Area	Project Health Status Categorizations		
	Green	**Amber**	**Red**
Scope:	All criteria below are being met: • The scope is well-defined. • The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. *If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.*	One or more of the below circumstances is occurring: • There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. • The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path.	One or more of the below circumstances is occurring: • There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. • The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	All criteria below are being met: • The schedule and critical path are well-defined. • The schedule is progressing as planned, with all critical path milestones and deadlines being met. *If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.*	One or more of the below circumstances is occurring: • There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. • The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met.	One or more of the below circumstances is occurring: • There are areas of the critical path schedule that have yet to be fully defined. • The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	All criteria below are being met: • The budget is well-defined. • Budget funds have been allocated as needed. • The budget is being expended as required. *If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.*	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. • Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. • The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget.	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. • Budget funds are not being allocated as needed and this is impacting the critical path. • The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	All criteria below are being met: • All needed resources have been identified. • All identified resources have been allocated. • There are no overallocated resources.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. • There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. • There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. • There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.

Project Health Assessment Area	Project Health Status Categorizations		
	Green	**Amber**	**Red**
Risks:	All criteria below are being met: • All known risks have been documented. • All identified risks have mitigation plans in place. • Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed.	One or more of the below circumstances is occurring: • There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Issues:	All criteria below are being met: • All known issues have been documented. • All identified issues have resolution plans in place. • Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established.	One or more of the below circumstances is occurring: • There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. • There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Quality:	All criteria below are being met: • All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. • All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.
OCM:	All criteria below are being met: • All involved, impacted, and interested parties have been identified and documented. • All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. • No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution.	One or more of the below circumstances is occurring: • There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. • There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed.	One or more of the below circumstances is occurring: • There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. • There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.